

Anonymous Complaints & Feedback Form

Instructions:

1. Complete this form.
2. Forward with information to our director via email, website, or post

Website	www.mccare.au
Email	director@mccare.au
Postal Address	5 Dewitt Street Salisbury Downs SA 5108

3. **Please do not** put your name through our website or on the envelope.

Who is the person, or what is the service, about whom you are complaining or providing feedback about

Name or Service

Does the person know you are making this complaint/providing feedback?

Yes

No

What is your Complaint/Feedback about?

Would you please provide some details to help us understand your concerns?

You should include what happened, where it happened, the time it happened and who was involved.

Supporting Information

Would you please attach copies of any documentation that may help us to investigate your complaint/feedback (for example letters, references, emails)?

